

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



FIRE CHIEF
Robert B. McKay

BOARD OF TRUSTEES
Donald Neal
Dagmar Rutzen
Barry Juister



MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS DECEMBER 11, 2024

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, December 11, 2024 at 7:00 p.m. in the North Maine Fire Station #1 located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:15 p.m.

ROLL CALL:

PRESENT: President Don Neal, Treasurer Dagmar Rutzen and Trustee Barry Juister
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Attorney John Motylinski and Keli Milen, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP (L&A)

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *November 13, 2024 Regular Meeting Open Session Minutes and November 20, 2024 Special Meeting Open Session Minutes:* The Board reviewed the November 13, 2024 regular meeting open session minutes and the November 20, 2024 special meeting open session minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the November 13, 2024 regular meeting open session minutes and the November 20, 2024 special meeting open session minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *November 30, 2024 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending November 30, 2024. As of November 1, 2024 the District's beginning balance was \$7,741,985.69. The District received deposits during the month of November in the amount of \$241,012.53. The November expenses totaled (\$675,824.35). The November in-and-out transfers were \$618,473.93. The November net balance change was (\$434,811.82). As of November 30, 2024 the District's ending balance was \$7,307,173.87. A motion was made by Trustee Juister and seconded by Trustee Neal to accept the Treasurer's Report as presented. Motion carried unanimously by voice vote.

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation applicable to the Fire Protection District as well as the Pension Fund.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 249 calls for November 2024 compared to 252 calls in November 2023. The year to-date calls for 2024 is 3,134 calls compared to 3,201 calls in 2023. The credit with Red Center is in the amount of \$26,516.
- *NIPSTA:* No update
- *MABAS:* Division 3 meeting December 12, 2024
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Awaiting ISO Review results
 - 2023 Financial Audit is in process
 - Oral interviews begin Saturday December 14, 2024

OLD BUSINESS: *Discussion/Possible Approval of the 2023 Financial Audit:* The Board noted the 2023 Financial Audit is in process. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval to Renew 2025 Health Insurance Policies: The Board reviewed the 2025 Health Insurance Renewal Policies. A motion was made by Trustee Juister and seconded by Trustee Rutzen to approve the 2025 health insurance policy renewal. Motion carried by roll call vote.

AYES: Trustees Juister, Rutzen and Neal
NAYS: None
ABSENT: None

NEW BUSINESS: *Discussion/Possible Approval to Hire One (1) Part-time Fire Inspector:* The Board discussed hiring a part-time Fire Inspector. A motion was made by Trustee Rutzen and seconded by Trustee Neal to direct Chief McKay to hire one new part-time Fire Inspector. Motion carried unanimously by voice vote.

Discussion/Possible Approval to Purchase New Air Packs (SCBA): The Board discussed the need for new air packs. Updates will be provided as they become available.

Discussion/Possible Approval of Foreign Fire Tax Board Purchases: The Board reviewed the Foreign Fire Tax Board purchases. A motion was made by Trustee Juister and seconded by Trustee Rutzen to accept the Foreign Fire Tax Board purchases as presented. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Ordinance 2024-O-4: Ordinance Covering Salaries & Insurance Benefits of the North Maine Fire Protection District: The Board reviewed Ordinance 2024-O-4: Ordinance Covering Salaries & Insurance Benefits of the North Maine Fire Protection District. A motion was made by Trustee Rutzen and seconded by Trustee Neal to accept Ordinance 2024-O-4 as presented. Motion carried by roll call vote.

AYES: Trustees Juister, Rutzen and Neal
NAYS: None
ABSENT: None