

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
BARRY JUISTER

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS AUGUST 10, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, August 10, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal, Trustee Barry Juister and Treasurer Dagmar Rutzen

ABSENT: None

ALSO PRESENT: Fire Chief Robert McKay, District Chief Nick Rusz, and Lieutenant Todd Lustig, North Maine FPD; District Attorneys John Motylinski and Megan Lamb, Ottosen DiNolfo; Jessica Foust, Lauterbach & Amen, LLP

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

AWARDS & RECOGNITION: *Promotion of Nick Rusz to District Chief:* The Board recognized Lieutenant Nick Rusz for his dedication to the North Maine Fire Department. Nick Ruiz was sworn in as District Chief for the North Maine Fire Protection District effective June 21, 2022.

Promotion of Todd Lustig to Lieutenant: The Board recognized Firefighter Todd Lustig for his dedication to the North Maine Fire Department. Todd Lustig was sworn in as Lieutenant for the North Maine Fire Protection District effective June 21, 2022.

SWEARING-IN OF TRUSTEE BARRY JUISTER: The Board recognized Barry Juister as the 3rd member on the Board of Trustees for the North Maine Fire Protection District and he was sworn in at the Boards August 10, 2022 regular meeting.

The Board took a short recess at 7:11 p.m.

The meeting resumed at 7:30 p.m.

APPROVAL OF MEETING MINUTES: *July 13, 2022 Regular Meeting Open Session Minutes:* The Board reviewed the July 13, 2022 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the July 13, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *July 31, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending July 31, 2022. The District's beginning balance as of July 1, 2022 was \$4,286,972.91. The District

received deposits during the month of July in the amount of \$148,665.61. The District’s expenses for the month of July totaled (\$357,625.55). The July in-and-out transfers were \$258,167.82. The net balance change for the month of July was (\$208,959.94). The District’s total ending balance as of July 31, 2022 was \$4,078,012.97. A motion was made by Trustee Neal and seconded by Trustee Juister to accept the Treasurer’s Report as reported. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
 NAYS: None
 ABSENT: None

ATTORNEY’S REPORT: Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund. A motion was made by Trustee Neal and seconded by Trustee Juister to approve the attorney’s report as presented. Motion carried unanimously by voice vote.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 322 calls for July 2022 compared to 263 calls for July 2021. The year to-date calls for 2022 is 2,189 calls compared to 1,907 calls in 2021. The credit with Red Center is in the amount of \$4,973.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* No update
- *Review of Assigned Tasks:*
 - Oven fire occurred on July 6, 2022
 - One fire under investigation
 - The annual September 11 Ceremony will be held at 8:30 a.m.

OLD BUSINESS: There was no old business.

NEW BUSINESS: *Discussion/Possible Approval to Appoint One (1) Resident to Fill One (1) Vacancy on the Board of Commissioners:* The Board discussed appointing one resident to fill one vacancy on the Board of commissioners. Updates will be provided as they become available.

August 10, 2022 Check Register and Disbursement Summary (Approval):

North Maine FPD Disbursements August 10, 2022		
Checks:	Check #'s: 6519-6552	\$137,018.67
	(7/1/22) ACH Transfer IL HFS	\$136,790.40
Total Checks:		<u>\$273,809.07</u>
Payroll:	July 8, 2022	\$97,489.63
	July 22, 2022	\$133,572.44
Total Payrolls:		<u>\$231,062.07</u>
Total Disbursements:		<u>\$504,871.14</u>

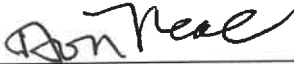
A motion was made by Trustee Neal and seconded by Trustee Juister to approve total disbursements for the month of July in the amount of \$504,871.14 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Juister and Rutzen
NAYS: None
ABSENT: None

CLOSED SESSION: There was no need to enter into closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 7:44 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, September 14, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



Don Neal, Board President

Board Secretary



Dagmar Rutzen, Treasurer

9/14/22

Date Approved by Board

Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP