

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JUNE 8, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, June 8, 2022 at 5:30 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**CALL TO ORDER:** The meeting was called to order at 5:31 p.m.

### ROLL CALL:

**PRESENT:** President Don Neal, Treasurer Dagmar Rutzen and Secretary Timothy Hamilton

**ABSENT:** None

**ALSO PRESENT:** Fire Chief Robert McKay, North Maine FPD; District Attorneys John Motylinski & Megan Lamb, Ottesen DiNolfo; Tom Sawyer, Sawyer Falduto Asset Management, LLC; Jessica Foust, Lauterbach & Amen, LLP

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:** *May 11, 2022 Regular Meeting Open Session Minutes:* The Board reviewed the May 11, 2022 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the May 11, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** Investment Report – Sawyer Falduto Asset Management, LLC: Investment Performance Report: Mr. Sawyer presented the Investment Performance Report for the period ending May 31, 2022. As of May 31, 2022, the investment gain is (\$10,876) for an ending market value of \$2,684,938.00. The current asset allocation is as follows: fixed income at 99.8% and cash equivalents at 0.2%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board.

**TREASURER'S REPORT:** *May 31, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending May 31, 2022. The District's beginning balance as of May 1, 2022 was \$4,723,207.99. The District received deposits during the month of May in the amount of \$213,859.30. The District's expenses for the month of May totaled (\$341,243.63). The May in-and-out transfers were \$236,986.15. The net balance change for the month of May was (\$127,384.33). The District's total ending balance as of May 31, 2022 was \$4,595,823.66. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as reported. Motion carried by roll call vote.

**AYES:** Trustees Neal, Rutzen and Hamilton

**NAYS:** None

**ABSENT:** None

**ATTORNEY’S REPORT:** Attorney Motylinski updated the Board on legislation pertaining to the Fire Protection District as well as the Pension Fund.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 310 calls for April 2022 compared to 300 calls for April 2021. The year to-date calls for 2022 is 1,539 compared to 1,344 calls in 2021. The credit with Red Center is in the amount of \$1,238.
- *NIPSTA:* 3 Firefighters are attending Fire Apparatus Training in June
- *MABAS:* A meeting will be held June 23, 2022
- *Lutheran General:* A meeting will be held June 24, 2022
- *Review of Assigned Tasks:*
  - A new employee started June 1, 2022
  - Promotions will become effective June 21, 2022
  - Tax levy edit has been submitted to the County
  - The OFSM training reimbursement is in the amount of \$3,310.74
  - Inspector Zerfass has accepted a full-time position with the Bloomingdale FPD
  - Mobile fire inspection fee is in the amount of \$1,870 per year
  - Ambulance billing through April totaled \$717,389

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *Discussion/Possible Approval to Appoint One (1) Resident to fill the Upcoming Vacancy on the Board of Trustees:* The Board discussed appointing one resident to fill the upcoming vacancy on the Board of Trustees for the North Maine Fire Protection District. Further discussion will be held at the next regular meeting.

*June 8, 2022 Check Register and Disbursement Summary (Approval):*

North Maine FPD Disbursements June 8, 2022		
Checks:	Check #'s: 6434-6473	\$145,281.96
<b>Total Checks:</b>		<b>\$145,281.96</b>
Payroll:	May 13, 2022	\$102,077.00
	May 27, 2022	\$102,590.13
<b>Total Payrolls:</b>		<b>\$204,667.13</b>
<b>Total Disbursements:</b>		<b><u>\$349,949.09</u></b>

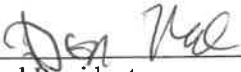
A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve total disbursements for the month of April in the amount of \$349,949.09 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton  
 NAYS: None  
 ABSENT: None


**CLOSED SESSION:** There was no need to enter into closed session.

**ADJOURNMENT:** A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to adjourn the meeting at 7:31 p.m. Motion carried unanimously by voice vote.

**The next regular meeting is scheduled for Wednesday, July 13, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**

  
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Don Neal, Board President

13-27-02  
\_\_\_\_\_  
Timothy Hamilton, Board Secretary

  
\_\_\_\_\_  
Dagmar Rutzen, Treasurer

7/13/22  
\_\_\_\_\_  
Date Approved by Board

*Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP*