

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS NOVEMBER 11, 2020

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, November 11, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: President Neal called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

ROLL CALL:

PRESENT: President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Sam Meyer, Lauterbach & Amen, LLP; Adam Lindstern, Resource Insurance Advisor; Kalli Ortega, Corkill Insurance

APPROVAL OF MEETING MINUTES: *October 14, 2020 Regular Meeting:* The Board reviewed the October 14, 2020 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the October 14, 2020 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: *Discussion/Possible Approval of Workers' Compensation Insurance Policy for 2021:* Adam Lindstern presented the Board with the 2021 Compensation Insurance Policy. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the 2021 Worker's Compensation Insurance Policy in the annual amount of \$157,333. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of Health Insurance Policies for 2021: Ms. Ortega presented the renewal for Health, Dental and Vision Insurance. Ms. Ortega recommended retaining Blue Cross Blue Shield for Life Insurance, switching Dental Insurance from Ameritas to Principal and switching Vision Insurance from VSP Choice to MetLife. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the insurance renewal policies as presented by Ms. Ortega. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

TREASURER'S REPORT: *October 31, 2020 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending October 31, 2020. The District's beginning balance as of October 31, 2020 was \$4,213,435.94. The District received deposits during the month of October in the amount of \$263,036.18. The District's expenses for the month of October totaled (\$434,114.47). The October in-and-out transfers were \$189,156.88. The net balance change for the month of October was (\$171,078.29). The District's total ending balance as of October 31, 2020 was \$4,042,357.65. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

ATTORNEY'S REPORT: Attorney Motylinski informed the Board that the lawsuit regarding pension consolidation has not been filed to date.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 260 calls in October 2020 versus the 255 calls in October 2019, bringing the year-to-date 2020 calls to 2,592 versus the year-to-date 2019 calls of 2,582. Credit with RED Center is currently \$12,508 but expected to decrease by the fiscal year end.
- *NIPSTA:* No updates.
- *MABAS:* Budget meeting is currently scheduled for December.
- *Lutheran General:* Weekly conference calls are being held with the Department.
- *Review of Assigned Tasks*
 - 2020 FEMA Cares Act Grant has been submitted, the Board is estimating that the department is being awarded approximately between \$60,000-\$80,000 and noted it should be made available in the next month.
 - Cook County COVID relief fund \$20,000
 - Medicaid Reimbursement: ACH deposit has been setup to receive payment
 - Board of Commissioner convened on November 4, 2020 to compile the candidate exam in February 2021, Chief McKay noted that the application will be offered online as well as available for pickup.
 - Chief McKay contacted NIPSTA for the purpose of holding the written exam at their headquarters on February 20, 2021.
 - Hired part-time fire inspector, retired member from Elk Grove Village Fire Department.

OLD BUSINESS: *Discussion/Possible Approval of Board of Trustees Rules & Regulations:* This was tabled until the next regular meeting.

Discussion/Possible Approval of District Procurement Policy: This was tabled until the next regular meeting.

NEW BUSINESS: *2021 Budget and Appropriations Ordinance Hearing:* A motion was made by Trustee Neal and seconded by Trustee Rutzen to open the budget hearing at 7:44 p.m. Motion carried unanimously by voice vote.

No members of the public were present to comment on the hearing.

A motion was made by Trustee Neal and seconded by Trustee Hamilton to close the hearing at 7:45 p.m. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2021 Budget & Appropriations Ordinance: The Board reviewed the finalized Budget and Appropriations Ordinance (2020-O-6). A motion was made by Trustee Neal and seconded by Trustee

Hamilton to adopt the Budget & Operations Budget Appropriations Ordinance as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

Discussion/Possible Approval of the 2021 District Ethics Ordinance: This was tabled until the next regular meeting.

Discussion/Possible Approval of the 2021 District Travel Expense Ordinance: This was tabled until the next regular meeting.

November 11, 2020 Check Register and Disbursement Summary (Approval): The Board reviewed the Check Register and Disbursement Summary dated November 11, 2020 for the month of October 2020:

North Maine FPD Disbursements November 11, 2020		
Checks:	Check #'s: 5663-5705	\$97,719.35
Total Checks:		\$97,719.35
Payroll:	October 2, 2020	\$95,545.08
	October 6, 2020	\$93,938.54
	October 30, 2020	\$90,717.73
Total Payrolls:		\$280,201.35
Total Disbursements:		\$377,920.70

A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve total disbursements for the month of October in the amount of \$377,920.70 as presented. Motion carried by roll call vote.


AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Hamilton adjourn the meeting at 7:56 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, December 9, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.


 Don Neal, Board President


 Timothy Hamilton, Board Secretary


 Dagmar Rutzen, Treasurer

12/9/20
 Date Approved by Board

Minutes prepared by Sam Meyer, Professional Administrative Services, Lauterbach & Amen, LLP