

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS OCTOBER 13, 2021

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, October 13, 2021 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

CALL TO ORDER: President Neal called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal and Secretary Timothy Hamilton
ABSENT: Treasurer Dagmar Rutzen
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Sam Meyer and Janet Arrieta, Lauterbach & Amen, LLP

APPROVAL OF MEETING MINUTES: *September 8, 2021 Regular Meeting Open Session:* The Board reviewed the September 8, 2021 regular meeting minutes. A motion was made by Trustee Neal seconded by Trustee Hamilton to approve the September 8, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *September 30, 2021 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending September 30, 2021. The District's beginning balance as of September 1, 2021 was \$3,596,761.50. The District received deposits during the month of September was in the amount of \$4,138,366.63. The District's expenses for the month of September totaled (\$336,413.90). The September in-and-out transfers were \$410,213.24. The net balance change for the month of September was \$541,605.13. The District's total ending balance as of September 30, 2021 was \$4,138,366.63. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Hamilton
NAYS: None
ABSENT: Trustee Rutzen

ATTORNEY'S REPORT: Attorney Motylinski informed the Board IDPH joined the vaccine mandate which includes the weekly testing requirements for unvaccinated employees or twice weekly in counties where COVID-19 cases have increased and noted that they can impose fines on paramedics and fire districts that do not comply. Attorney Motylinski also updated the Board on pension consolidation. Further discussion will be held at the next regular meeting.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 264 calls in September 2021 versus the 230 calls in September 2020. Credit with Red Center is approximatley \$16,000
- *NIPSTA:* No Updates.
- *MABAS:* Annual budget meeting to be held December 9, 2021
- *Lutheran General:* No updates
- *Review of Assigned Tasks:*
 - North Maine FPD Pension Fund is requesting a Tax-Levy of \$1,842,808
 - District Budget hearing is November 10, 2021 and hearing notice has been posted
 - Final list for Lieutenant’s exam has been posted, expected to have two promotions off the list
 - District has been denied for the 2021 Assistants to Firefighters Grant
 - Department is still researching possible telephone service providers
 - New server for the department was purchased in the amount of \$4,878

A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the Fire Chief’s report as presented. Motion carried unanimously by voice vote.

OLD BUSINESS: *Discussion/Possible Approval of the COVID-19 Vaccination Agreement with IAFF Local 2224:* The Board discussed the COVID-19 Vaccination Agreement with IAFF agreement. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the agreement as discussed. Motion carried unanimously by voice vote.

NEW BUSINESS: *Discussion/Possible Approval to Open Competitive Bidding for New Ambulance:* Chief McKay informed the Board that bids for a new ambulance will be reviewed and purchased for the year 2023 and the legal notice will be placed in the paper on October 20, 2021. Updates will be provided as they become available.

Review/Discussion of 2022 Operating Budget: This item was tabled until the next regular meeting.

Discussion/Possible Approval of 2020 Financial Audit: This item was tabled until the next regular meeting.

September 2021 Check Register and Disbursement Summary:

North Maine FPD Disbursements October 13, 2021		
Checks:	Check #'s: 6092-6143	\$128,427.78
Total Checks:		<u>\$128,427.78</u>
Payroll:	September 3, 2021	\$107,364.27
	September 17, 2021	<u>\$104,874.94</u>
Total Payrolls:		\$212,239.21
Total Disbursements:		<u>\$340,666.99</u>

A motion was made by Trustee Hamilton and seconded by Trustee Neal to approve total disbursements for the month of September in the amount of \$340,666.99 as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Hamilton
NAYS: None
ABSENT: Trustee Rutzen

CLOSED SESSION: There was no need for closed session

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Hamilton adjourn the meeting at 7:20 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, November 10, 2021 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.




Don Neal, Board President



Dagmar Rutzen, Treasurer



Timothy Hamilton, Board Secretary



Date Approved by Board

Minutes prepared by Sam Meyer, Professional Administrative Services, Lauterbach & Amen, LLP