

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS APRIL 14, 2021

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, April 14, 2021 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**CALL TO ORDER:** President Neal called the meeting to order at 7:00 p.m.

**ROLL CALL:**

**PRESENT:** President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen  
**ABSENT:** None  
**ALSO PRESENT:** Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Sam Meyer, Lauterbach & Amen, LLP; District Chief David Drdla, North Maine Fire Department

**APPROVAL OF MEETING MINUTES:** *March 10, 2021 Regular Meeting Open Session:* The Board reviewed the March 10, 2021 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the March 10, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**TREASURER'S REPORT:** *March 31, 2021 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending March 31, 2021. The District's beginning balance as of March 1, 2021 was \$3,525,288.19. The District received deposits during the month of March in the amount of \$1,285,073.92. The District's expenses for the month of March totaled (\$328,357.04). The March in-and-out transfers were \$355,181.04. The net balance change for the month of March was \$956,716.88. The District's total ending balance as of March 31, 2021 was \$4,482,005.07. A motion was made by Trustee Neal and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

**AYES:** Trustees Neal, Hamilton and Rutzen  
**NAYS:** None  
**ABSENT:** None

**ATTORNEY'S REPORT:** Attorney Motylinski informed the Board on the status of the Pension Fund Consolidation litigation. Updates will be provided as they become available.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- *RED Center*: The Department ran 258 calls in March 2021 versus the 251 calls in March 2020. Year-to-date total for 2021 is 783 calls versus 744 calls in 2020.
- *NIPSTA*: No updates.
- *MABAS*: No updates.
- *Lutheran General*: Weekly meetings continue
- *Review of Assigned Tasks*:
  - Department awaiting \$79,000 deposit from the FEMA Grant
  - Department also awaiting \$37,000 from the Cook County COVID Relief Fund
  - Firehouse computer software engagement is expiring, Department is looking into other vendors
  - Still awaiting correspondence from District auditor

Chief McKay also informed the Board that District Chief Bronk is retiring and is inquiring about his unused sick time.

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *Discussion/Possible Approval to Enter into the 2021 IDPH Grant Agreement and purchase of Lucas 3 Chest Compression Device:* Chief McKay informed the Board that the Department was awarded \$7,500 from the IDPH Grant. The Board discussed using the awarded \$7,500 to place towards a Lucas 3 chest compression device and pay the remaining balance. A motion was made by Trustee Neal and seconded by Trustee Hamilton to purchase a Lucas device from Striker in the amount of \$15,248.42. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen

NAYS: None

ABSENT: None

*Discussion/Possible Approval to Purchase New Fire Chief's Vehicle:* The Board discussed purchasing a new vehicle to be used for the Fire Chief. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve purchase of a new Fire Chief's vehicle in an amount not to exceed \$31,600. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen

NAYS: None

ABSENT: None

*Discussion/Possible Approval of Resolution 2021-R-1:* The Board discussed resolution 2021-R-1, the sale and disposal of unused personal property of the Districts. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve resolution 2021-R-1. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen

NAYS: None

ABSENT: None

*Discussion/Possible Approval to Purchase IPRF Grant Items:* Chief McKay informed the Board that the Department has received \$6,443 from IPRF to be placed towards safety gear. Chief McKay informed the Board the cost for one set of turnout gear totals \$2,250 and the cost of new helmets for the Department totals \$2,325 with the remaining balance to be placed toward target solutions. A motion was made by Trustee Neal and seconded by Trustee Hamilton to purchase the safety gear as discussed. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen

NAYS: None

ABSENT: None

*April 14, 2021 Check Register and Disbursement Summary:*

North Maine FPD Disbursements April 14, 2021		
Checks:	Check #'s: 5848-5892	\$145,648.15
Total Checks:		\$145,648.15
Payroll:	March 5, 2021	\$101,871.68
	March 19, 2021	\$98,928.16
Total Payrolls:		\$200,799.84
Total Disbursements:		<b>\$346,447.99</b>


A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve total disbursements for the month of March in the amount of \$346,447.99 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen  
 NAYS: None  
 ABSENT: None

**CLOSED SESSION:** There was no need for closed session

**ADJOURNMENT:** A motion was made by Trustee Neal and seconded by Trustee Rutzen adjourn the meeting at 7:44 p.m. Motion carried unanimously by voice vote.

**The next regular meeting is scheduled for Wednesday, May 12, 2021 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**

  
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 Don Neal, Board President

  
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 Timothy Hamilton, Board Secretary

  
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 Dagmar Rutzen, Treasurer

5/12/21  
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 Date Approved by Board