

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS OCTOBER 14, 2020

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, October 14, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: President Neal called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

ROLL CALL:

PRESENT: President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Sam Meyer, Lauterbach & Amen, LLP; Lieutenant David Hall, North Maine FPD Fire Department

APPROVAL OF MEETING MINUTES: *September 9, 2020 Regular Meeting:* The Board reviewed the September 9, 2020 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the September 9, 2020 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *October 14, 2020 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending September 30, 2020. The District's beginning balance as of September 1, 2020 was \$4,230,738.94. The District received deposits during the month of September in the amount of \$272,239.93. The District's expenses for the month of September totaled (\$289,542.93). The September in-and-out transfers were \$456,077.68. The net balance change for the month of September was (\$17,303.00). The District's total ending balance as of September 30, 2020 was \$4,213,435.94. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

ATTORNEY'S REPORT: Attorney Motylinski informed the Board that a lawsuit regarding pension consolidation will possibly be filed in November. Updates will be provided as they become available.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 230 calls in September 2020 versus the 254 calls in September 2019, bringing the year-to-date 2020 calls to 2,332 versus the year-to-date 2019 calls of 2,327. Credit with RED Center is currently \$12,623 but expected to decrease by the fiscal year end.
- *NIPSTA:* No updates.
- *MABAS:* No updates.
- *Lutheran General:* COVID-19 cases have decreased but expected to surge in the fall. Department is stocking up on supplies to prepare for increase.
- *Review of Assigned Tasks:*
 - The District submitted to the FEMA Cares Act Grant in order to recover approximately \$81,000 for COVID-19 dispatch fees.
 - GEMT Medicaid reimbursement is estimated to be approximately \$24,000.
 - Board of Commissioners meeting was held on October 1, 2020 and noted that IPMA is no longer conducting promotional exams. Next Board meeting is November 4, 2020.
 - Chief Bronk purchased a plaque for John Bennett to express gratitude for his efforts in providing the North Maine FPD with personal and protective equipment.
 - There have been 4 responses to the part-time fire inspector position and 1 interview conducted, the remaining three interviews are being held later in the week.

OLD BUSINESS: *Discussion/Possible Approval of Board of Trustees Rules & Regulations:* Chief McKay noted that the Board Rules and Regulations are still being drafted. Further discussion will be held at the next regular meeting.

Discussion/Possible Approval of District Procurement Policy: The Board noted that the District Procurement Policy is a part of the Trustee Manual and is to be approved along with the Board Rules and Regulations once finalized. Further Discussion will be held at the next regular meeting.

Discussion of the 2021-Operating Budget: Chief McKay informed the Board that the 2021 Operating Budget is still being drafted, however the Fund did receive an additional \$135,000 as of October 1, 2020. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *Discussion/Possible IGA with Cook County for Coronavirus Relief Funds:* The Board discussed additional opportunities to recover funds for COVID relief through Cook County. A motion was made by Trustee Rutzen and seconded by Trustee Neal to authorize Chief McKay to enter into IGA with Cook County in order to possibly recover monies for COVID relief. Motion carried unanimously by voice vote.

Discussion/Possible Approval to Setup ACH Deposit with Cook County for Quarterly GEMT Reimbursements: Chief McKay informed the Board that the State prefers departments to make payment through ACH for Medicaid reimbursements. A motion was made by Trustee Rutzen and seconded by Trustee Neal to authorize Chief McKay to set up a ACH deposit with Cook County. Motion carried unanimously by voice vote.

October 14, 2020 Check Register and Disbursement Summary (Approval): The Board reviewed the Check Register and Disbursement Summary dated September 9, 2020 for the month of August 2020:

North Maine FPD Disbursements October 14, 2020		
Checks:	Check #'s: 5627-5662	\$142,020.42

Total Checks:		\$142,020.42
Payroll:	September 4, 2020	\$92,578.46
	September 18, 2020	\$92,136.21
Total Payrolls:		\$184,714.67
Total Disbursements:		<u>\$326,795.09</u>

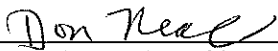
A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve total disbursements for the month of September in the amount of \$326,795.09 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

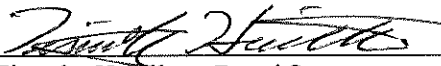
CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Hamilton adjourn the meeting at 7:17 p.m. Motion carried unanimously by voice vote.


The next regular meeting is scheduled for Wednesday, November 11, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



 Don Neal, Board President



 Timothy Hamilton, Board Secretary



 Dagnar Rutzen, Treasurer

11/11/20

 Date Approved by Board