

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JUNE 10, 2020

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, June 10, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: A motion was made by President Neal and seconded by Trustee Rutzen to call the meeting to order at 7:00 p.m. Motion carried unanimously by voice vote.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

ROLL CALL:

PRESENT: President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, Lieutenant David Hall, North Maine Fire Protection; Commissioner John Aykroid, North Maine FPD Board of Fire Commissioners; District Attorney John Motylinski (*via teleconference*), Ottosen; Sam Meyer, Lauterbach & Amen, LLP

APPROVAL OF MEETING MINUTES: *May 13, 2020 Regular Meeting:* The Board reviewed the May 13, 2020 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the May 13, 2020 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: John Aykroid addressed the Board and turned in his resignation as Fire Commissioner effective June 30, 2020. John Aykroid informed the Board that it was an honor serving the District and he will miss the position as he pursues other opportunities. The Board thanked John Aykroid for his service and wished him luck in his future endeavors.

John Aykroid left the meeting at 7:04 p.m.

Lieutenant Hall addressed the Board informing them of the passing of former POC, Stuart Gootnick. The Board and Lieutenant Hall discussed Stuart Gootnick's accomplishments and outstanding character. Chief McKay stated he will notify all pensioners of his passing.

TREASURER'S REPORT: *May 31, 2020 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending May 31, 2020. The District's beginning balance as of May 31, 2020 was \$4,031,147.09. The District received deposits during the month of May in the amount of \$132,343.60. The District's expenses for the month of May totaled (\$412,295.88). The May in-and-out transfers were \$284,315.18. The net balance change for the month of May was (\$279,952). The District's total ending balance as of May 31, 2020 was \$3,751,194. A

motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

ATTORNEY'S REPORT: Attorney Motylinski discussed SB 2135 with the Board which would allow Boards to conduct meetings remotely contingent on the following rules being implemented: Agenda must be posted on municipality's website, a Board member being physically present at the meeting and a recording must be taken throughout the entire meeting. Attorney Motylinski also informed the Board on HB 2455 which amends the workers comp legislation allowing employees to file for a line-of-duty disability or death benefit if they have contracted COVID-19. This legislation would presume that the member contracted COVID-19 while on duty entitling them to the benefit. Lastly, Attorney Motylinski discussed SB 685 with the Board, which states a County Board has the power to waive interest and penalties for those who pay the county in taxes. Attorney Motylinski noted that SB 685 does not apply to Cook County as they do not meet the requirements. Updates will be provided as they become available.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* As of May 31, 2020, the Department ran 265 calls. The District has a credit with the RED Center of \$2,431 which will be applied to the June invoice.
- *NIPSTA:* Finishing Fire Academy.
- *MABAS:* Fall drills remain cancelled and have reimbursed the District for the prepayment of drill attendance which has been deposited into the Fund's account.
- *Lutheran General:* Shortages in gowns and masks.
- *Review of Assigned Tasks:*
 - Purchased an iPad using the IDPH grant money awarded to the District.
 - A reimbursement from the Illinois Fire Marshall's office was made to the District in the amount of \$3,822.37 which was deposited into the Fund's account.
 - Computer system is back up and fully operational.
 - A two-month extension was on the 2019 fiscal year end audit has been granted.
 - Minor accident involving the North Maine FPD engine backing out of small space and striking another vehicle. Chief McKay estimated the District will have to cover their deductible in the amount of \$1,000.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Discussion/Possible approval to appoint/reappoint two fire Commissioners:* Chief McKay informed the Board that Robert Philip's term is expiring June 30, 2020 and he wishes to remain on the Board of Fire Commissioners. A motion was made by Trustee Rutzen and seconded by Trustee Neal to reappoint Robert Phillips for another three-year term. Motion carried unanimously by voice vote.

The Board noted John Aykroid's term expired June 30, 2022 and will need to be filled due to his resignation. Chief McKay noted that Barry Juster is interested in filling the position if appointed. A motion was made by Trustee Neal and seconded by Trustee Rutzen to appoint Barry Juster to the Board of Fire Commissioners for the remainder of John Aykroid's unexpired term. Motion carried unanimously by voice vote.

Discussion/Possible Approval of Cellular Service Contract with First Net (AT&T): Chief McKay informed the Board of the fire departments concern with Verizon's jetpack battery capacity and noted they are constantly purchasing replacement batteries. Chief McKay distributed a proposal from First Net in the amount of \$235 per month while Verizon is \$232-\$245 per month and noted the change is non contractual. A Motion was made by

Trustee Neal and seconded by Trustee Hamilton to terminate the current service provided by Verizon and to begin cellular services with First Net. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

June 10, 2020 Check Register and Disbursement Summary (Approval): The Board reviewed the Check Register and Disbursement Summary dated May 13, 2020 for the month of May 2020:

North Maine FPD Disbursements June 10, 2020		
Checks:	Check #'s: 5472 -5503	\$86,629.29
Total Checks:		<u>\$86,629.29</u>
Payroll:	May 1, 2020	\$97,328.83
	May 15, 2020	\$97,047.73
	May 29, 2020	\$104,430.08
Total Payrolls:		<u>\$298,806.64</u>
Total Disbursements:		<u>\$385,435.93</u>

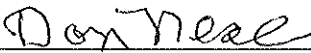
A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve total disbursements for the month of May in the amount of \$385,435.93 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Hamilton to adjourn the meeting at 7:21 p.m. Motion carried unanimously by voice vote.

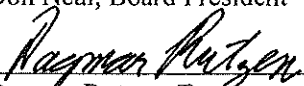
The next regular meeting is scheduled for Wednesday, July 8, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



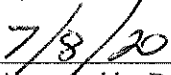
 Don Neal, Board President



 Timothy Hamilton, Board Secretary



 Dagnar Rutzen, Treasurer



 Date Approved by Board