

**BOARD OF FIRE COMMISSIONERS  
NORTH MAINE FIRE PROTECTION DISTRICT  
9301 Potter Road  
Des Plaines, Illinois 60016**

**Special Meeting Minutes: Saturday, February 20, 2021**

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- I. Call to Order** 7:49 a.m. by President Abraham Lee
- II. Roll Call**
- Members present: Abraham Lee, Robert Phillips, Barry Juister
  - Members absent: None
  - Others present: Fire Chief Robert McKay
- III. Approval of Minutes**  
Abraham Lee moved to approve the minutes of the January 15<sup>th</sup>, 2021 meeting. Seconded by Robert Phillips. Passed unanimously.
- IV. Public Comments** None
- V. Communications and Payment of Bills** None
- VI. Old Business**
- The commissioners discussed details of the testing of candidates to be given for the positions of firefighter/paramedics on the morning of February 20<sup>th</sup>. The commissioners discussed how the tests should be administered, then graded using the Scantron machine. The process for determining the order of ranking the scores was determined to be 70% correct answers of the ninety questions would be required to pass. This was in keeping with past test requirements.
  - It was determined that in case of any ties, the ranks would be determined by some form of “lots.” The determination by lots has been used in these situations regularly in the past and is considered the fair way to deal with ties.
- VII. New Business**
- The commissioners administered the written test. Eight candidates took the test and five will advance to the interview.

- The commissioners discussed the date to interview the candidates that passed the written test. The dates of Saturday, March 6<sup>th</sup> or Saturday, March 13<sup>th</sup> were discussed. Saturday the 6<sup>th</sup> was selected as the date for the interview.


**VIII. Closed Session for Any Lawful Purpose**      None

**IX. Adjournment**

Barry Juister moved to adjourn the meeting. Seconded by Abraham Lee and the motion was passed unanimously. The meeting was adjourned at 11:57 a.m.

Submitted by: Robert Phillips  
Board Secretary

Accepted by:

  
Board Chairman