

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS NOVEMBER 10, 2021

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, November 10, 2021 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

CALL TO ORDER: President Neal called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottosen DiNolfo; Sam Meyer and Janet Arrieta, Lauterbach & Amen, LLP; Deputy Chief Michael Bronk, North Maine FPD; John McConnell, Assured Partners

APPROVAL OF MEETING MINUTES: *October 13, 2021 Regular Meeting Open Session:* The Board reviewed the October 13, 2021 regular meeting minutes. A motion was made by Trustee Neal seconded by Trustee Hamilton to approve the October 13, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: *Discussion/Possible Approval of Health Insurance Policies for 2022:* Mr. McConnell presented an overview of the Department's 2022 health, dental and vision policies and noted a slight increase in the premiums.

Mr. McConnell left the meeting at 7:10 p.m.

TREASURER'S REPORT: *October 31, 2021 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending October 31, 2021. The District's beginning balance as of October 1, 2021 was \$4,138,366.63. The District received deposits during the month of October was in the amount of \$990,564.90. The District's expenses for the month of October totaled (\$454,623.79). The October in-and-out transfers were \$292,687.53. The net balance change for the month of October was (\$535,941.11) The District's total ending balance as of October 31, 2021 was \$4,674,307.74. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

ATTORNEY’S REPORT: Attorney Motylinski informed the Board on legislation pertaining to COVID-19, Fire Districts and Departments and updated the Board on the status of pension consolidation.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 307 calls in October 2021 versus the 260 calls in October 2020.
 - The Department ran 645 code 2 elevator and trouble alarms, after switching to private alarm company in 2020 the Department ran 263 code 2 elevator and trouble alarms.
 - Credit with Red Center is currently in the amount of \$15,598 and expected to decrease by fiscal year end.
- *NIPSTA:* Training took place with the North Maine FPD and Des Plaines Fire Department
- *MABAS:* Next regular scheduled meeting is on the 18th, and budget meeting is scheduled for December 9th.
- *Lutheran General:* No updates
- *Review of Assigned Tasks:*
 - Department will be applying for the Assistance to Firefighters grant has opened and expected to close December 17th
 - Department is still researching Telephone Service provider is still in the works
 - Computer server is being replaced in December
 - Image Trend Reporting System is fully functioning

OLD BUSINESS: *Discussion/Possible Approval of 2020 Financial Audit:* The Chief informed the Board the Annual Audit in progress. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *Discussion/Possible Approval of FY 2020 Treasurer’s Annual Statement of Receipts and Disbursements for the North Maine Fire Protection District:* Chief McKay noted that he is awaiting the final audit to complete the Treasures Annual Statements of Receipts. Further discussion will be held next regular meeting.

Discussion/Possible Approval of Health Insurance Policies for 2022 (Continued): The Board discussed the Department’s 2022 health, dental and vision insurance plan presented by Mr. McConnell. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the health insurance plan with Blue Cross Blue Shield, dental plan through Principal and vision through MetLife. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

2022 Budget and Appropriations Ordinance Hearing: A motion was made by Trustee Dagmar and seconded by Trustee Neal to open the hearing for the 2022 Annual Budget. Motion carried unanimously by voice vote.

There were no public comments.

A motion was made by Trustee Rutzen and seconded by Trustee Neal to close the hearing for the 2022 Annual Budget. Motion carried unanimously by voice vote.

Discussion/Possible Approval of the 2022 Budget & Appropriations Ordinance (2021-O-4): The Board discussed ordinance 2021-O-4. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the 2022 budget ordinance 2021-O-4. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

Discussion/Possible Approval of the 2021 Levy and Assessing Taxes Ordinance (2021-O-5): The Board discussed the 2021 tax levy and assessing taxes ordinance 2021-O-5. A motion was made by Trustee Neal and seconded by

Trustee Hamilton to approve ordinance 2021-O-5 and authorized Chief McKay to file the ordinance with Cook County. Motion carried unanimously by voice vote.

Discussion/Possible Approval to Accept Bid for Purchase of New Ambulance: Chief McKay informed the Board that the Department has one sealed bid from American Response Vehicle in the amount of \$207,292 for a new ambulance with an additional cost of \$45,590 to add the striker feature. A motion was made by Trustee Neal and seconded by Trustee Rutzen to accept the bid from American Response Vehicle totaling \$252,882 for a new ambulance. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

Discussion/Possible Approval to Hire Additional Part-Time Fire Inspector: Chief McKay informed the Board of their need for a Fire Inspector and noted Dan Zerfass has expressed interest for a part time position. A motion was made by Trustee Neal and seconded by Rutzen to authorize Chief McKay to hire an additional part time Fire Inspector. Motion carried unanimously by voice vote.

November 10, 2021 Check Register and Disbursement Summary:

North Maine FPD Disbursements November 10, 2021		
Checks:	Check #'s: 6145-6188	\$104,256.55
Total Checks:		<u>\$104,256.55</u>
Payroll:	October 1, 2021	\$101,724.29
	October 15, 2021	\$96,107.13
	October 29, 2021	\$101,127.34
Total Payrolls:		<u>\$303,004.43</u>
Total Disbursements:		<u>\$407,260.98</u>

A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve total disbursements for the month of October in the amount of \$407,260.98 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

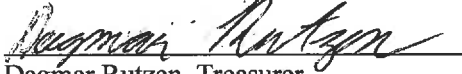
CLOSED SESSION: There was no need for closed session

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 7:39 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, December 8, 2021 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



Don Neal, Board President



Dagmar Rutzen, Treasurer



Timothy Hamilton, Board Secretary

12/8/21

Date Approved by Board

Minutes prepared by Sam Meyer, Professional Administrative Services, Lauterbach & Amen, LLP