

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS MAY 11, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, May 11, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**CALL TO ORDER:** The meeting was called to order at 7:08 p.m.

### ROLL CALL:

PRESENT: President Don Neal and Secretary Timothy Hamilton  
ABSENT: Treasurer Dagmar Rutzen  
ALSO PRESENT: Fire Chief Robert McKay, North Maine FPD; Jessica Foust, Lauterbach & Amen, LLP

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:** *April 13, 2022 Regular Meeting Open Session Minutes:* The Board reviewed the April 13, 2022 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the April 13, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**TREASURER'S REPORT:** *April 30, 2022 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending April 30, 2022. The District's beginning balance as of April 1, 2022 was \$4,833,402.01. The District received deposits during the month of April in the amount of \$279,765.37. The District's expenses for the month of April totaled (\$389,959.39). The April in-and-out transfers were \$458,749.13. The net balance change for the month of April was (\$110,194.02). The District's total ending balance as of April 30, 2022 was \$4,723,207.99. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as amended. Motion carried by roll call vote.

AYES: Trustees Neal and Hamilton  
NAYS: None  
ABSENT: Trustee Rutzen

**ATTORNEY'S REPORT:** There was no Attorney's report presented.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 293 calls for April 2022 compared to 261 calls for April 2021. The year to-date calls for 2022 is 1,228 compared to 1,032 calls in 2021. The credit with Red Center is in the amount of \$1,782.
- *NIPSTA:* No update
- *MABAS:* No update
- *Lutheran General:* One new paramedic student to ride with our paramedics
- *Review of Assigned Tasks:*
  - Searching for a new hire to replace District Chief Bronk

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *Discussion/Possible Approval to Direct Board of Commissioners to Promote one (1) member to Lieutenant and one (1) member to District Chief from the Current Eligibility Rosters:* The Board discussed promoting one member to Lieutenant and one member to District Chief following the retirement of District Chief Michael Bronk. A motion was made by Trustee Neal and seconded by Trustee Hamilton to promote one member to Lieutenant and one member to District Chief from the current eligibility roster, effective June 22, 2022. Motion carried unanimously by voice vote.

*Discussion/Possible Approval to Appoint/Reappointment One (1) Fire Commissioner to the Board:* The Board discussed the reappointment of Commissioner Juister. A motion was made by Trustee Neal and seconded by Trustee Hamilton to reappoint Berry Juister for a 3-year term as Fire Commissioner. Motion carried unanimously by voice vote.

*May 11, 2022 Check Register and Disbursement Summary (Approval):*

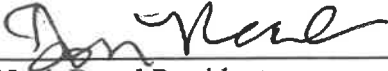
North Maine FPD Disbursements May 11, 2022		
Checks:	Check #'s: 6388-6433	\$106,764.92
Total Checks:		<u>\$106,764.92</u>
Payroll:	April 1, 2022	\$103,552.63
	April 15, 2022	\$104,114.04
	April 29, 2022	<u>\$104,433.06</u>
Total Payrolls:		\$312,099.73
Total Disbursements:		<b><u>\$418,864.65</u></b>

A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve total disbursements for the month of April in the amount of \$418,864.65 as presented. Motion carried unanimously by voice vote.

**CLOSED SESSION:** There was no need to enter into closed session.

**ADJOURNMENT:** A motion was made by Trustee Neal and seconded by Trustee Hamilton to adjourn the meeting at 7:19 p.m. Motion carried unanimously by voice vote.

**The next regular meeting is scheduled for Wednesday, June 8, 2022 at 7:00 p.m. in the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**



Don Neal, Board President



Timothy Hamilton, Board Secretary



Dagmar Rutzen, Treasurer

6/8/22

Date Approved by Board

*Minutes prepared by Jessica Foust, Professional Administrative Services, Lauterbach & Amen, LLP*