

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JANUARY 12, 2022

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, January 12, 2022 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**CALL TO ORDER:** Trustee Rutzen called the meeting to order at 7:00 p.m.

### ROLL CALL:

**PRESENT:** Secretary Timothy Hamilton and Treasurer Dagmar Rutzen  
**ABSENT:** President Don Neal  
**ALSO PRESENT:** Fire Chief Robert McKay, North Maine FPD; District Attorney John Motylinski, Ottesen DiNolfo; Janet Arrieta, Lauterbach & Amen, LLP; District Chief Mike Bronk and Lt. Dave Hall, North Maine FPD

The Board acknowledge the absence of President Neal. A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to elect Treasurer Rutzen as President Pro-Tempore for the Board's January 12, 2022 meeting. Motion carried unanimously by voice vote.

**APPROVAL OF MEETING MINUTES:** *December 8, 2021 Regular Meeting Open Session:* The Board reviewed the December 8, 2021 regular meeting minutes. A motion was made by Trustee Rutzen seconded by Trustee Hamilton to approve the December 8, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**TREASURER'S REPORT:** *December 31, 2021 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending December 31, 2021. The District's beginning balance as of December 1, 2021 was \$4,442,920.20. The District received deposits during the month of December in the amount of \$89,626.30. The District's expenses for the month of December totaled (\$417,580.08). The December in-and-out transfers were \$344,322.83. The net balance change for the month of December was (\$327,953.78). The District's total ending balance as of December 31, 2021 was \$4,114,966.42. A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

**AYES:** Trustees Rutzen and Hamilton  
**NAYS:** None  
**ABSENT:** Trustee Neal

**ATTORNEY’S REPORT:** Attorney Motylinski updated the Board on pension consolidation and the pending lawsuit. Attorney Motylinski also apprised the Board on the status of federal law regarding mandatory COVID-19 vaccinations. Updates will be provided as they become available.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 3,385 calls in the 2021 fiscal year. Amount due to Red Center is \$15,081. Chief’s meeting will be held on January 18, 2022 and 19, 2022.
- *NIPSTA:* no update
- *MABAS:* no update
- *Lutheran General:* no update
- *Review of Assigned Tasks:*
  - Current Firefighters’ list is expired, Department has hired a different testing company
  - Academy class begins on February 7, 2022
  - Advertising on the Blue Line has been posted as of January 12, 2022
  - Assistance to Firefighters’ Grant has been submitted prior to the January 19, 2022 deadline
  - Telephone Project is in progress
  - New server has been put in currently waiting on some changes to complete the full switch over
  - OSHA compliance is in progress
  - Black shift responded to an EMS call with Des Plaines Fire on East River Rd. which transpired into a Fire in which a woman was rescued from the second floor. The City of Des Plaines is to acknowledge all involved in the rescue.

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *Discussion/Possible Approval of PSEBA Benefit Demands for Daniel Riggio:* The Board tabled this item for closed session.

*Discussion/Possible Approval of Ordinance 2022-O-1 Covering Salaries & Insurance Benefits of the North Maine Fire Protection District:* Chief McKay presented ordinance 2022-O-1 which include salaries and benefits for all non-union employees which includes the Chief, District Chiefs, and any part time employees. Chief McKay informed the Board that all union employees received a 2% raise for the year 2022. District Chief Mike Bronk approached the Board requesting a \$3000 stipend and expressed gratitude for the Christmas gifts from the District to all of the shifts. Further discussion will be held in closed session.

*January 12, 2022 Check Register and Disbursement Summary (Approval)*

North Maine FPD Disbursements January 12, 2022		
Checks:	Check #'s: 6226-6268	\$113,424.31
Total Checks:		\$113,424.31
Payroll:	Sick Pay – December 3, 2021	\$64,197.54
	December 10, 2021	\$93,244.25
	December 24, 2021	\$107,526.00
Total Payrolls:		\$264,967.79

Total Disbursements:

**\$378,392.10**

A motion was made by Trustee Hamilton and seconded by Trustee Rutzen to approve total disbursements for the month of December in the amount of \$378,392.10 as presented. Motion carried by roll call vote.

AYES: Trustees Rutzen and Hamilton

NAYS: None

ABSENT: Trustee Neal

**CLOSED SESSION:** A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to enter closed session at 7:21 p.m. Motion carried unanimously by voice vote.

Open session resumed at 7:28 p.m.

*Discussion/Possible Approval of PSEBA Benefit Demands for Daniel Riggio:* The Board discussed the PSEBA benefits for Daniel Riggio. A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to grant the PSEBA benefits submitted by Daniel Riggio excluding life insurance and out-of-pocket medical cost. Motion carried unanimously by voice vote.

*Discussion/Possible Approval of Ordinance 2022-O-1 Covering Salaries & Insurance Benefits of the North Maine Fire Protection District:* This item was tabled until the Board's February 9, 2022 meeting.

**ADJOURNMENT:** A motion was made by Trustee Rutzen and seconded by Trustee Hamilton to adjourn the meeting at 7:30 p.m. Motion carried unanimously by voice vote.

**The next regular meeting is scheduled for Wednesday, February 9, 2022 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**

VIA ZOOM

Don Neal, Board President

Dagmar Rutzen

Dagmar Rutzen, Treasurer

Timothy Hamilton

Timothy Hamilton, Board Secretary

2/9/22

Date Approved by Board