

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH MAINE FIRE PROTECTION DISTRICT COOK COUNTY, ILLINOIS JULY 11, 2018

A regular meeting of the Board of Trustees of the North Maine Fire Protection District was held on July 11, 2018 at 7:00 pm at the North Maine Fire Station located at 9301 Potter Rd., Des Plaines, IL for the purpose of conducting regular business.

**CALL TO ORDER:** President Neal called the meeting to order at 7:00 pm.

### ROLL CALL:

**PRESENT:** President Don Neal, Treasurer Dagmar Rutzen, and Secretary Timothy Hamilton

**ABSENT:** None

**ALSO PRESENT:** Attorney Joseph Miller, Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd (*arrived at 7:07 pm*); Fire Chief Robert McKay; Lisa Del Campo and David Budreck, Liberty National Life Insurance Agents; NMFPD District Chief Michael Bronk and Part Time Fire Marshalls Dan Zerffas and Arnie Witzke; Colleen Dillon, Lauterbach & Amen, LLP

**APPROVAL OF MEETING MINUTES:** *June 13, 2018 Regular Meeting:* The Board reviewed the minutes from the June 13, 2018 regular meeting. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the June 13, 2018 regular meeting minutes as written. Motion carried by unanimous voice vote.

**PUBLIC COMMENTS:** Liberty National Life Insurance representatives, Lisa Del Campo and David Budreck discussed available insurance options with the Board. There was no Board action required.

*Ms. Del Campo and Mr. Budreck left the meeting at 7:11pm*

**TREASURER'S REPORT:** *June 30, 2018:* The Board reviewed the Treasurers' Report dated June 30, 2018. The District's beginning balance as of June 1, 2018 was \$3,493,768.14. The District received deposits during the month of June in the amount of \$48,843.20. The District's expenses for the month of June totaled \$402,062.32. The June transfers in and out were \$304,940.12. The net balance change for the month of June was (\$353,219.12). The District's

total ending balance as of June 30, 2018 was \$3,140,549.02. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton  
NAYS: None  
ABSENT: None

**ATTORNEY'S REPORT:** Mr. Miller discussed the Supreme Court decision in the Janus case and how it may affect the District going forward. Ottosen Britz will be reviewing the District's sprinkler ordinance and will present amendments at the next regular meeting.

**FIRE CHIEF AND TRUSTEE REPORTS:** Fire Chief McKay informed the Board of the following:

- NIPSTA canceled the Fire Engineering class in which Tom Usher was registered. Research will need to be done to see what other training opportunities are available.
- MABAS – possibly will raise dues for Company Drills
- Monthly Call Report for June was 150 calls less vs. 2017. This has resulted in a credit at RED center.
- The prevailing wage ordinance has been published.
- T-Mobile has rescheduled the meeting until July 29<sup>th</sup>.
- The NMFDP will again participate in the National Night Out to be held on August 7<sup>th</sup>.
- MABAS Division 3 Assistance to Firefighters Grant is still active.
- DC Bronk and Chief met with a possible chaplain candidate
- Drug/alcohol policy was sent to OB for review. This will be an agenda item for approval at the next regular meeting.
- IPRF is expected to distribute \$14,226 to the District as part of a grant. It is recommended that the Board begin to explore potential usage of these funds.

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *Discussion/Possible Approval of the FYE 2017 Annual Audit:* The final audit is not complete. This matter will be addressed at the next regular meeting. Mr. Miller discussed with the Board the reduction in the Equalized Assessed Valuation (EAV) for the District.

*Review and Possible Approval of 2017 OPEB Actuarial Estimate:* This matter was tabled until the next regular meeting.

*Discussion/Possible Approval of the Proposal for Lease of T-Mobile Cellular Antennas on District Property:* There was no update at this time. This will be discussed at the next regular meeting.

*Part Time Fire Marshalls Dan Zerffas and Arnie Witzke left the meeting at 7:53 pm.*

*July 11, 2018 Check Register and Disbursement Summary (Approval):* The Board reviewed the July 11, 2018 check register and bills for payment:

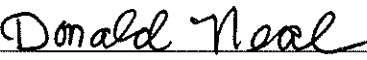
Total Checks: Check #'s 4553-4587	\$82,385.20
Voided Check #4532 (NIPSTA \$800)	
June 1, 2018 payroll	\$91,436.00
June 15, 2018 payroll	\$93,973.36
June 29, 2018 payroll	\$94,462.35
Total Payrolls	<u>\$279,871.71</u>
Total Disbursements	<u>\$362,256.91</u>

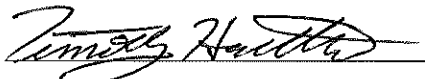
A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the total disbursements for the month of June in the amount of \$362,256.91. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton  
NAYS: None  
ABSENT: None

**CLOSED SESSION:** Closed session was not needed.

**ADJOURNMENT:** A motion was made by Trustee Neal and seconded by Trustee Hamilton to adjourn the meeting at 7:55 pm. Motion carried unanimously by unanimous voice vote.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Treasurer

~ The next regular meeting is scheduled for August 8, 2018 at 7:00 pm~

Minutes prepared by Colleen Dillon, Lauterbach & Amen, LLP