

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH MAINE FIRE PROTECTION DISTRICT COOK COUNTY, ILLINOIS MAY 9, 2018

A regular meeting of the Board of Trustees of the North Maine Fire Protection District was held on May 9, 2018 at 7:00 pm at the North Maine Fire Station located at 9301 Potter Rd., Des Plaines, IL for the purpose of conducting regular business.

CALL TO ORDER: President Neal called the meeting to order at 7:00 pm.

ROLL CALL:

PRESENT: President Don Neal, Treasurer Dagmar Rutzen, and Secretary Timothy Hamilton

ABSENT: None

ALSO PRESENT: Attorneys John Motylinski, Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd; Fire Chief Robert McKay; Gail Maty, T-Mobile Representative (arrived at 7:05 pm); Colleen Dillon, Lauterbach & Amen

APPROVAL OF MEETING MINUTES: *April 11, 2018 Regular Meeting:* The Board reviewed the minutes from the April 11, 2018 regular meeting. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the April 11, 2018 regular meeting minutes as written. Motion carried by unanimous voice vote.

TREASURER'S REPORT: *April 30, 2018:* The Board reviewed the Treasurers' Report dated April 30, 2018. The District's beginning balance as of April 1, 2018 was \$3,939,931.99. The District received deposits during the month of April in the amount of \$95,368.58. The District's expenses for the month of April totaled \$287,016.87. The April transfers in and out were \$268,533.45. The net balance change for the month of April was (\$191,648.29). The District's total ending balance as of April 30, 2018 was \$3,748,283.70. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton

NAYS: None

ABSENT: None

ATTORNEY'S REPORT: Mr. Motylinski discussed with the Board pending legislation currently in Springfield.

PUBLIC COMMENTS: Gail Maty discussed with the Board the proposed T-Mobile antenna installation on top of the hose tower at the fire station. The lease price negotiation process with T-Mobile was discussed. Ms. Maty addressed questions concerning the health impact to firefighters if the antennas

were installed on-site at the fire house. The Board directed Chief McKay to schedule a walk-through with T-Mobile representatives. This matter will be reviewed for possible decision at the next regular meeting.

Ms. Maty left the meeting at 7:32 pm.

FIRE CHIEF AND TRUSTEE REPORTS: Fire Chief McKay informed the Board that Lutheran General Hospital recognized Greg Zalewski, Nick Rusz and Al Collins for their paramedic response regarding the care of an individual brought to the hospital.

Topics Chief McKay also discussed:

- Grant Status – NMFPD is still active with the MABAS Division 3 for the portable radios; received \$305 of an outstanding FEMA Grant from 2014; an education reimbursement in the amount of \$763.55 from the Sate Fire Marshall’s Office will be forthcoming.
- Lutheran General has recommended a female paramedic student to the NMFPD. This student will be at the station for 20 shifts.
- RED Center – The 2018/2019 budget was approved and the price of calls per month will not be increasing.
- The Prevailing Wage Resolution will be addressed at the next meeting.
- The audit is currently being completed.
- EBC notified employees of an email breach and will offer free credit monitoring.
- A follow-up letter was sent to the County Clerk regarding the Tax Levy Report
- The \$16,000 remaining balance of the Stryker cot was paid in May. The payment of the warranty in the amount of \$5,000 will be due upon receipt of the invoice. Due to a company error, the NMFPD has received a new Stryker cot versus the original floor model.
- All Statements of Economic Interested were filed by the May 1, 2018 due date
- In June Fire commissioner Lee’s appointment will expire. This item will be on the June agenda.
- Purchases of a new lawn mower for \$317 and 8 new kitchen chairs. There will be a surplus resolution addressed at the next meeting.
- The two Fire Inspectors will be attending training at the Fire Academy in Maryland for five days, incurring all costs themselves. They have requested a meal allowance of \$167.86 per person for the total five days.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *April 11, 2018 Check Register and Disbursement Summary (Approval):* The Board reviewed the April 11, 2018 check register and bills for payment:

| | |
|-----------------------------------|---------------------|
| Total Checks: Check #'s 4462-4503 | \$100,636.52 |
| April 6, 2018 payroll | \$96,037.09 |
| April 20, 2018 payroll | \$91,467.31 |
| Total Payrolls | <u>\$187,504.40</u> |
| Total Disbursements | <u>\$288,140.92</u> |


A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the total disbursements for the month of April in the amount of \$288,140.92. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton
NAYS: None
ABSENT: None

CLOSED SESSION: A motion was made by Trustee Rutzen and seconded by Trustee Neal to enter into closed session at 7:46 pm to discuss matters pertaining to collective bargaining. Motion carried by unanimous voice vote.

A motion was made by Trustee Neal and seconded by Trustee Hamilton to return to open session at 8:02 pm. Motion carried by unanimous voice vote.

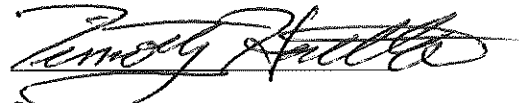
ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Hamilton to adjourn the meeting at 8:03 pm. Motion carried unanimously by unanimous voice vote.



President



Treasurer



Secretary

~ The next regular meeting is scheduled for June 13, 2018 at 7:00 pm ~

Minutes prepared by Colleen Dillon, Lauterbach & Amen, LLP