

# North Maine Fire Protection District

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Robert B. McKay  
CHIEF

BOARD OF TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH MAINE FIRE PROTECTION DISTRICT COOK COUNTY, ILLINOIS FEBRUARY 14, 2018

A regular meeting of the Board of Trustees of the North Maine Fire Protection District was held on February 14, 2018 at 7:00 pm at the North Maine Fire Station located at 9301 Potter Rd., Des Plaines, IL for the purpose of conducting regular business.

**CALL TO ORDER:** President Neal called the meeting to order at 7:02 pm.

### ROLL CALL:

**PRESENT:** President Don Neal, Treasurer Dagmar Rutzen, and Secretary Timothy Hamilton  
**ABSENT:** None  
**ALSO PRESENT:** Attorney Joe Miller, Ottosen Britz; Fire Chief Robert McKay; Mike Bronk, District Chief, North Maine FPD; Colleen Dillon, Lauterbach & Amen

**APPROVAL OF MEETING MINUTES:** *January 11, 2018 Regular Meeting:* The Board reviewed the minutes from the January 11, 2018 regular meeting. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the January 11, 2018 regular meeting minutes as written. Motion carried by roll call vote.

**AYES:** Trustees Neal, Rutzen and Hamilton  
**NAYS:** None  
**ABSENT:** None

**PUBLIC COMMENTS:** There were no public comments.

**TREASURER'S REPORT:** *January 31, 2018:* The Board reviewed the Treasurers' Report dated January 31, 2018. The District's beginning balance as of January 1, 2018 was \$3,207,891.03. The District received deposits during the month of January in the amount of \$127,191.27. The District's expenses for the month of January totaled \$294,867.93. The January transfers in and out were \$230,436.17. The net balance change for the month of January was (\$167,676.66). The District's total ending balance as of January 31, 2018 was \$3,040,214.37. A motion was made by Trustee Neal and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

**AYES:** Trustees Neal, Rutzen and Hamilton  
**NAYS:** None  
**ABSENT:** None

**ATTORNEY'S REPORT:** Mr. Miller stated that the Consumer Price Index for All Urban Consumers (CPI-U) has come in at 2.1% effective January 2018. Mr. Miller recommended a review of the

unincorporated regions of the District, to establish whether any tax revenues may be available for collection for certain properties.

**FIRE CHIEF AND TRUSTEE REPORTS:** Fire Chief McKay informed the Board of the following:

- A memo was received from Chief Alan Wax with the Des Plaines Fire Department thanking the North Maine FPD for assistance with recent fires.
- The Assistance to Firefighters Grant has been submitted, requesting mobile radios that are digital ready.
- The North Maine FPD is joining the MABAS Division in the city of Evanston to see about receiving digital portable radios and an accountability system for the Division.
- A representative with the Illinois Public Risk Fund audited the District's payroll process, resulting in a sanction of the current process.
- RED Center is not going digital for the radios at this time.
- There is an ISO insurance review scheduled for March 20, 2018.
- Seeking a Small Equipment Grant to acquire a hose testing machine.
- Looking to submit an application for a Fire Prevention Grant that will become available in March.

Trustee Rutzen discussed with the Board various NIPSTA issues.

District Chief Mike Bronk relayed to the Board that at a recent fire over the weekend the firefighters on scene did a great job containing and extinguishing the fire.

Chief McKay distributed the amended Ordinance No. 2018-0-1 to the Board for signatures. This Ordinance covers Composition, Benefit and Regulations of the North Maine Fire Protection District.

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** *February 14, 2018 Check Register and Disbursement Summary (Approval):* The Board reviewed the February 14, 2018 check register and bills for payment:

Total Checks	Check #'s 4342 – 4383	\$85,386.57
January 12, 2018 payroll		\$102,754.54
January 26, 2018 payroll		\$95,917.31
Total Payrolls		<u>\$198,671.85</u>
Total Disbursements		<u>\$284,058.42</u>

A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the total disbursements for the month of January in the amount of \$284,058.42. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton  
NAYS: None  
ABSENT: None

**CLOSED SESSION:** A motion was made by Trustee Neal and seconded by Trustee Rutzen to enter into closed session at 7:26 pm to discuss matters pertaining to the proposed collective bargaining agreement. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton  
NAYS: None  
ABSENT: None

A motion was made by Trustee Neal and seconded by Trustee Hamilton to return to open session at 7:37 pm. Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton  
NAYS: None  
ABSENT: None

*Discussion/Possible Approval of Collective Bargaining Contract January 1, 2018 – December 31, 2019:*

A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the Resolution 2018-R2, which includes the Collective Bargaining Agreement with the Firefighters' Union Local #2224.

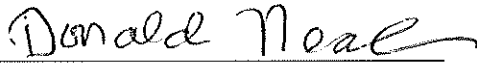
Motion carried by roll call vote.

AYES: Trustees Neal, Rutzen and Hamilton  
NAYS: None  
ABSENT: None

The original signed document will stay in the District's files, and Chief McKay will send a copy to Mr. Miller, who in turn will file it with the Labor Board.

Mr. Miller recommended putting together the Ordinance to include the administrative staff compensation.

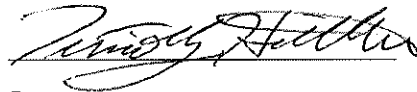
**ADJOURNMENT:** A motion was made by Trustee Neal and seconded by Trustee Hamilton to adjourn the meeting at 7:51 pm. Motion carried unanimously by unanimous voice vote.

  
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President

  
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Treasurer

  
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Secretary

*~ The next regular meeting is scheduled for March 14, 2018 at 7:00 pm~*

*Minutes prepared by Colleen Dillon, Lauterbach & Amen, LLP*