

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS MARCH 11, 2020

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, March 11, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: President Neal called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Don Neal and Treasurer Dagmar Rutzen

ABSENT: Secretary Timothy Hamilton

ALSO PRESENT: Fire Chief Robert McKay, North Maine Fire Protection; District Attorney John Motylinski, Ottosen DiNolfo; Sam Meyer, Lauterbach & Amen, LLP; Alex Schekter, AT&T Business Solutions; Ryan Newsom, FirstNet

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *February 12, 2020 Regular Meeting:* The Board reviewed the February 12, 2020 regular meeting minutes. A motion was made by Trustee Rutzen and seconded by Trustee Neal to approve the February 12, 2020 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: The Board discussed closed session meeting minutes and will not release them at this time pending further review. A motion was made by Trustee Rutzen and seconded by Trustee Neal to not release the closed session meeting minutes as discussed. Motion carried unanimously by voice vote.

PUBLIC COMMENT: Alex Schekter and Ryan Newsom presented the Board with a Communications System exclusive to first responders that would provide a separate network, wider bandwidth and increased data coverage for the Department. The Board was provided with three pricing proposals for review. Updates will be provided as they become available.

Alex Schekter and Ryan Newsom left the meeting at 7:08 p.m.

TREASURER'S REPORT: *February 29, 2020 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending February 29, 2020. The District's beginning balance as of February 1, 2020 was \$3,040,877.53. The District received deposits during the month of February in the amount of \$355,883.87. The District's expenses for the month of February totaled \$326,930.63. The February in-and-out transfers were \$350,316.61. The net balance change for the month of February was \$28,953.24. The District's total ending

balance as of February 29, 2020 was \$3,069,830.77. A motion was made by Trustee Neal and seconded by Trustee Rutzen to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen
NAYS: None
ABSENT: Trustee Hamilton

ATTORNEY'S REPORT: Attorney Motylinski informed the Board of recent legislation pertaining to Fire Protection Districts, including a status update on the Illinois gas pumping law, volunteer firefighter's tax credit and a bill to modify the present bidding law.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- As of February 29, 2020, the Department ran 244 calls versus 245 calls in February, 2019.
- *RED Center:* The District has a credit with the RED Center of \$8,803.
- *NIPSTA:* There was no updates provided.
- *MABAS:* Spring drills will begin at the end of March.
- *Lutheran General:* Chief McKay informed the Board that the Fire Department has been in contact with Lutheran General in regards to COVID – 19. The Fire Department will be taking extra precaution when responding to ambulance calls with patients who have flu-like symptoms.
- The Board noted that the FEMA Grant was submitted on March 9, 2020.
- The Board noted that they are still awaiting on the completion of the FYE-2019 audit for the Department.
- Chief McKay informed the Board that the District has received workers comp refund in the amount of \$1,472.
- Chief McKay also stated that he wrote a letter of recommendation for Lt. Ruzs to attend Illinois Fire Chief Association classes which are at no cost to the District.
- The Board was presented with a draft of new fire codes and permit fees prepared by the Bureau. Updates will be provided as they become available.

OLD BUSINESS: *Discussion/Possible Approval of Security Agreement for the Purchase of Medical Equipment:* The Board noted that the District has approved the purchase of new Zoll cardiac monitors at their February 12, 2020 meeting. Chief McKay distributed the copies of the security agreement to be signed by the Board President and Secretary.

A motion was made by Trustee Neal and seconded by Trustee Rutzen to appoint Trustee Rutzen as Secretary for the March 11, 2020 meeting for the purposes of signing the Security Agreement and any other documentation needing signature by the Board Secretary. Motion carried unanimously by voice vote.

NEW BUSINESS: *Discussion/Possible Approval of Ordinance 2020-O-3: Acknowledging the Creation of an Insurance Cooperative:* The Board discussed ordinance 2020-O-3 which allows North Maine FPD to participate in the shared Insurance with neighboring towns provided by Corkill Insurance. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve Ordinance 2020-O-3 creation of the Insurance Cooperative. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen
NAYS: None
ABSENT: Trustee Hamilton

Discussion/Possible Approval of Resolution 2020-R-1: Authorizing the Surplus and Sale; Disposal of Unusable Personal Property of the District: Chief McKay presented the Board with list of unused and damaged firehouse equipment and requested authority from the Board to sell or dispose of the items appropriately. List includes cardiac monitors, fire hose, appliances and unused gym equipment. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve 2020-R-1 for the sale or disposal of listed merchandise. Motion carried

by roll call vote.

AYES: Trustees Neal and Rutzen
 NAYS: None
 ABSENT: Trustee Hamilton

Approval of February 12, 2020 Check Register and Disbursement Summary: The Board reviewed the Check Register and Disbursement Summary dated February 12, 2020 for the month of January 2020:

North Maine FPD Disbursements March 11, 2020		
Checks:	Check #'s: 5366-5399	\$98,934.51
Total Checks:		\$98,934.51
Payroll:	February 7, 2020	\$105,075.53
	February 21, 2020	\$101,031.46
Total Payrolls:		\$206,106.99
Total Disbursements:		\$305,041.50


A motion was made by Trustee Neal seconded by Trustee Hamilton to approve total disbursements for the month of February in the amount of \$305,041.50 as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen
 NAYS: None
 ABSENT: Trustee Hamilton

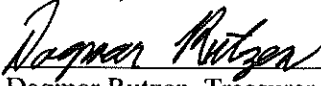
CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 7:31 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, April 8, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



 Don Neal, Board President



 Dagmar Rutzen, Treasurer

- Via Voice Vote -

 Timothy Hamilton, Board Secretary

4/8/20

 Date Approved by Board