

# North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay  
CHIEF

BOARD of TRUSTEES  
DONALD NEAL  
DAGMAR RUTZEN  
TIMOTHY HAMILTON

## MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS DECEMBER 11, 2019

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, December 11, 2019 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

**CALL TO ORDER:** President Neal called the meeting to order at 7:00 p.m.

### ROLL CALL:

**PRESENT:** President Don Neal and Treasurer Dagmar Rutzen  
**ABSENT:** Secretary Timothy Hamilton  
**ALSO PRESENT:** Fire Chief Robert McKay, Attorney John Motylinski, Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd; Kalli Ortega, Corkill Insurance; Firefighter/Paramedic Missen and Frase, North Maine Fire Protection District; Robina Amato, Lauterbach & Amen, LLP

**PLEDGE OF ALLEGIANCE:** The Board stood and recited the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:** *November 13, 2019 Regular Meeting:* The Board reviewed the November 13, 2019 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the November 13, 2019 regular meeting minutes as written. Motion carried by roll call vote.

**AYES:** Trustees Neal and Rutzen  
**NAYS:** None  
**ABSENT:** Trustee Hamilton

**PUBLIC COMMENT:** Kalli Ortega from Corkill Insurance presented the Board with the renewal terms and Blue Cross Blue Shield insurance benefits for January 1, 2020. The medical insurance premium will increase 9.27%, the dental insurance premium will increase 6.99% and the vision insurance premium will remain the same. The triple indemnity policy will decrease from \$16/member to \$9.50/member with a three-year rate lock. All questions were answered by Mrs. Ortega.

**NEW BUSINESS:** *Discussion/Possible Approval of Health Insurance Policies for 2020:* The Board reviewed the Health Insurance benefits and renewal costs previously presented by Ms. Ortega. A motion was made by Trustee Neal and seconded by Trustee Rutzen to renew the 2020 Health Insurance policies through Corkill Insurance as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen  
NAYS: None  
ABSENT: Trustee Hamilton

**OLD BUSINESS:** *Discussion/Possible Approval of Collective Bargaining Contract January 1, 2020 – December 31, 2022:* The Board reviewed the Collective Bargaining Contract for January 1, 2020 through December 31, 2022. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the Collective Bargaining Agreement with the Firefighters' Union Local #2224. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen  
NAYS: None  
ABSENT: Trustee Hamilton

A motion was made by Trustee Neal and seconded by Trustee Rutzen to designate Trustee Rutzen as the Secretary Pro Tempore for the December 11, 2019 regular meeting. Motion carried unanimously by voice vote.

**NEW BUSINESS (CONTINUED):** *Discussion/Possible Approval of the 2019 Levy and Assessing Taxes Ordinance 2019-O-7:* The Board reviewed Ordinance 2019-O-7 with Chief McKay and Attorney Motylinski. A motion was made by Trustee Neal and seconded by Trustee Rutzen to pass Ordinance 2019-O-7 as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen  
NAYS: None  
ABSENT: Trustee Hamilton

*Discussion/Possible Approval of Foreign Fire Tax Board Purchases:* The Board reviewed the proposed purchases utilizing the Foreign Fire Tax funds. As of December 2, 2019, there is \$8,099.33 available in the Foreign Fire Tax Fund. FF/Paramedic Missen proposed purchasing a shed for equipment, a bench top drill press and vice, a mountable dip/pull up bar, helmet shields, cast iron skillet, metal signage for bay doors, stairs for back deck, inline vent and lint trap for dryer, timer for gas grill line, kitchen garbage can, pot rack, stainless steel prep table, knife holder, remote area lighting for the fire engine and half the cost of a larger map for the department. The District will cover half the cost of a new map in an amount not to exceed \$500, any cost over this amount will be an additional expense from the Foreign Fire Tax funds. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the Foreign Fire Tax purchases discussed in an approximate amount of \$6,600. Motion carried unanimously by voice vote.

*Approval of October 9, 2019 Check Register and Disbursement Summary:* The Board reviewed the Check Register and Disbursement Summary dated December 11, 2019 for the month of November 2019:

North Maine FPD Disbursements December 11, 2019		
Checks:	Check #'s: 5252-5285	\$107,539.41

Total Checks:		\$107,539.41
Payroll:	November 1, 2019	\$100,278.52
	November 15, 2019	\$107,095.72
	November 27, 2019	\$100,675.63
Total Payrolls:		\$308,049.87
Total Disbursements:		<u>\$415,589.28</u>

A motion was made by Trustee Neal seconded by Trustee Rutzen to approve total disbursements for the month of November 2019 in the amount of \$415,589.28 as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen  
 NAYS: None  
 ABSENT: Trustee Hamilton

*Discussion/Possible Approval of 2020 Board Meeting Dates and Times:* The Board discussed establishing the 2020 Board meeting dates as January 8, February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11 and December 9 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Rd., Des Plaines, IL. A motion was made by Trustee Neal and seconded by Trustee Rutzen to establish the 2020 Board meeting dates as stated. Motion carried unanimously by voice vote.

**TREASURER’S REPORT:** *November 30, 2019 Treasurer’s Report:* The Board reviewed the Treasurer’s Report for the period ending November 30, 2019. The District’s beginning balance as of November 1, 2019 was \$3,854,491.74. The District received deposits during the month of November in the amount of \$51,777.57. The District’s expenses for the month of November totaled \$313,211.04. The November in-and-out transfers were \$332,667.12. The net balance change for the month of November was (\$261,433.47). The District’s total ending balance as of November 30, 2019 was \$3,593,058.27. A motion was made by Trustee Neal and seconded by Trustee Rutzen to accept the Treasurer’s Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen  
 NAYS: None  
 ABSENT: Trustee Hamilton

**ATTORNEY’S REPORT:** Attorney Motolynski provided legislative updates pertaining to pension fund consolidation and answered all questions.

**FIRE CHIEF AND TRUSTEE REPORTS:** Chief McKay informed the Board of the following:

- As of November 30, 2019, the Department has ran 266 calls versus 295 calls in November 2018. Year to date the Department has ran 2875 calls versus 2,984 calls in 2018.
- *RED Center:* The District has a credit with the RED Center of \$16,756.
- *NIPSTA:* Chief McKay and Trustee Rutzen attended the recent budget meeting where the 2020 Annual Budget was approved and Chief McKay will attend the graduation ceremony on Friday, November 13, 2019.
- *MABAS:* Chief McKay informed the Board the MABAS budget was passed as well.

- Review of Assigned Tasks: Lt. Ruzs and Chief McKay met with a representative from Zoll to address the cardiac monitors to obtain pricing a new equipment. Chief McKay informed the Board the Department is given the option to purchase both monitors together in the amount of \$61,664.40 with 0% interest for 4 years. Next month Chief McKay will apply for a grant to assist with this purchase. Due to the dollar amount exceeding \$20,000, at least three proposals will need to be reviewed before purchasing. Further discussion will be held at the next regular meeting.
- Chief McKay and the commissioners will be attending the NIAFPD seminar in January 2020.

**CLOSED SESSION:** A motion was made by Trustee Neal and seconded by Trustee Rutzen to enter into closed session at 7:50 p.m. for the purpose of discussing matters related to collective bargaining. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen  
NAYS: None  
ABSENT: Trustee Hamilton


A motion was made by Trustee Neal and seconded by Trustee Rutzen to resume open session at 8:11 p.m. Motion carried by roll call vote.

AYES: Trustees Neal and Rutzen  
NAYS: None  
ABSENT: Trustee Hamilton

Attorney Motylinski will respond to the Union that the North Maine Fire Protection District is assigning a THC level of 5 nanograms as a presumptive positive when drug screenings are performed.

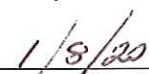
**ADJOURNMENT:** A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 8:11 p.m. Motion carried unanimously by voice vote.

**The next regular meeting is scheduled for Wednesday, January 8, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.**

  
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Don Neal, Board President

  
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Timothy Hamilton, Board Secretary

  
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Dagmar Rutzen, Treasurer

  
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Date Approved by Board