

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH MAINE FIRE PROTECTION DISTRICT COOK COUNTY, ILLINOIS OCTOBER 9, 2019

A regular meeting of the Board of Trustees of the North Maine Fire Protection District was held on Wednesday, October 9, 2019 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: President Neal called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, Attorney Joseph Miller III, Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd; Lieutenant Steven Redmond, North Maine Fire Protection District; Robina Amato and Sam Meyer, Lauterbach & Amen, LLP

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES: *September 11, 2019 Regular Meeting:* The Board reviewed the September 11, 2019 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the September 11, 2019 regular meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

September 11, 2019 Closed Session Meeting: The Board reviewed the September 11, 2019 closed session meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve and release the September 11, 2019 closed session meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

PUBLIC COMMENT: There was no public comment.

OLD BUSINESS: *Discussion of the 2020 Operating Budget:* Chief McKay presented the Board an updated draft of the 2020 Operating Budget for the North Maine Fire Protection District as well as a \$50,000 check for Personal Property Replacement Taxes, making the total year to date revenue for personal property tax

receipts at \$50,000. Chief McKay informed the Board that the North Maine Fire Protection District is on track to meet ambulance billing revenue and expressed the impact two new retirements have had on overtime billing. Chief McKay also informed the Board the only other outstanding item for the 2020 Operating Budget is the North Maine Fire Protection District’s contribution to the North Maine FPD Firefighters’ Pension Fund.

Attorney Miller distributed the Ordinance for the 2020 Operating Budget for the North Maine Fire Protection District and notified the Board a 30-day notice will be prepared for the approval of the Ordinance at the November 2019 meeting. Attorney Miller also explained that part of the monthly IMRF payment being made on behalf of the North Maine Fire Protection District is due to Dawn Lechtner’s previous employment with the District. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *Discussion/Approval of the NMFPD & HFS Intergovernmental Agreement:* Chief McKay presented the Board with the agreement between the North Maine Fire Protection District and the Illinois Department of Healthcare and Family Services in an effort to recover \$32,000 of Medicaid expenses. A portion of the \$32,000 will be made payable back to the State of Illinois in monthly installments in an amount to be determined after the application has been filed and approved. A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve the agreement letter with the Illinois Department of Healthcare and Family Services as discussed. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

Discussion of the 2020 Emergency Medical Services Mutual Aid Agreement IMRF: The Board reviewed the Mutual Aid Agreement with IMRF. The agreement outlines that the Fire Protection District will charge \$1,500 for ambulance calls regardless if they are BLS or ALS. North Maine Fire Protection District would only collect the insurance portion on residence while non residence would be charged a flat rate of \$1,500. This agreement will take effect January 1, 2020. Further discussion will be held at the next regular meeting.

Approval of October 9, 2019 Check Register and Disbursement Summary: The Board reviewed the Check Register and Disbursement Summary dated October 9, 2019 for the month of September 2019:

North Maine FPD Disbursements October 9, 2019		
Checks:	Voided Check #: 5097 in the amount of \$763.00 Reissued Check #5159 in the amount of \$763.00	
	Check #'s: 5160-5209	\$98,642.31
Total Checks:		\$98,642.31
Payroll:	September 6, 2019 September 20, 2019	\$101,620.77 \$100,943.22
Total Payrolls:		<u>\$202,563.99</u>

Total Disbursements:	<u>\$301,206.30</u>
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A motion was made by Trustee Neal seconded by Trustee Hamilton to approve total disbursements for the month of September 2019 in the amount of \$301,206.30 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

ATTORNEY'S REPORT: The Board reviewed the Memorandum prepared by Ottosen Britz. Based on data and assumptions, the recommended levy for the North Maine Fire Protection District to request from the County is \$5,221,500.00. Further discussion will be held at the next regular meeting.

Attorney Miller provided legislative updates pertaining to Article 4 Pension Funds; including recent court cases and decisions, as well as general pension matters.

TREASURER'S REPORT: *September 30, 2019 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending September 30, 2019. The District's beginning balance as of September 1, 2019 was \$4,431,948.78. The District received deposits during the month of September in the amount of \$48,303.05. The District's expenses for the month of September totaled \$302,453.41. The September in-and-out transfers were \$258,571.02. The net balance change for the month of September was (\$254,150.36). The District's total ending balance as of September 30, 2019 was \$4,177,798.42. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* As of September 30, 2019, the District has a credit with the RED Center of \$15,363.
- *NIPSTA:* There was no update at this time.
- *MABAS:* The Board was presented with an article for MABAS 2019 run statistics. All companies are finished with annual MABAS drills.
- *Lutheran General Hospital:* There was no update at this time.
- *Legal notices:* Chief McKay informed the Board that the Availability of Audit as of September 18, 2019 has been filed with the Cook County Clerk.
- District Chief Exam has been completed and the list has been posted.

Chief McKay reminded the Board on a previous fire at the Landings. He stated that the establishment has put up fencing while undergoing construction, which has made it difficult for the fire trucks and engines to enter. Chief McKay has request five remotes to open and close the gates and give the department easier access to the property. Updates will be provided as they become available.

PUBLIC COMMENT (CONTINUED): Lieutenant Steven Redmond approached the Board requesting the North Maine Fire Protection District purchase new hoods for active members which have updated technology to prevent cancer as well as provide more skin coverage. Lieutenant Redmond also requested the purchase of new Fire Craft Phoenix gloves which he stated provides better dexterity while performing job duties. Further discussion will be held at the next regular meeting.

CLOSED SESSION: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Rutzen to adjourn the meeting at 7:48 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, November 13, 2019 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.




Don Neal, Board President



Timothy Hamilton, Board Secretary



Dagmar Rutzen, Treasurer



Date Approved by Board

Minutes prepared by Sam Meyer, Professional Administrative Support Services, Lauterbach & Amen, LLP