

North Maine Fire Protection District

9301 N. POTTER ROAD • DES PLAINES, ILLINOIS 60016 • PHONE: 847.297.5020 • FAX: 847.297.2853



Robert B. McKay
CHIEF

BOARD of TRUSTEES
DONALD NEAL
DAGMAR RUTZEN
TIMOTHY HAMILTON

MINUTES OF A REGULAR MEETING OF THE NORTH MAINE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES COOK COUNTY, ILLINOIS JULY 8, 2020

A regular meeting of the North Maine Fire Protection District Board of Trustees was held on Wednesday, July 8, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 N. Potter Road, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: President Neal called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The Board stood and recited the Pledge of Allegiance.

ROLL CALL:

PRESENT: President Don Neal, Secretary Timothy Hamilton and Treasurer Dagmar Rutzen
ABSENT: None
ALSO PRESENT: Fire Chief Robert McKay, North Maine Fire Protection; North Maine FPD Board of Fire Commissioners; District Attorney John Motylinski, Ottosen DiNolfo; Sam Meyer, Lauterbach & Amen, LLP; Fire Inspector Dan Zerfass, North Maine FPD Fire Department

APPROVAL OF MEETING MINUTES: *June 10, 2020 Regular Meeting:* The Board reviewed the June 10, 2020 regular meeting minutes. A motion was made by Trustee Neal and seconded by Trustee Rutzen to approve the June 10, 2020 regular meeting minutes as written. Motion carried unanimously by voice vote.

PUBLIC COMMENT: There was no public comment.

TREASURER'S REPORT: *June 30, 2020 Treasurer's Report:* The Board reviewed the Treasurer's Report for the period ending June 30, 2020. The District's beginning balance as of June 30, 2020 was \$3,751,194.81. The District received deposits during the month of June in the amount of \$79,437.74. The District's expenses for the month of June totaled (\$305,620.32). The June in-and-out transfers were \$280,434.81. The net balance change for the month of June was (\$226,182.58). The District's total ending balance as of June 30, 2020 was \$3,525,012.23. A motion was made by Trustee Neal and seconded by Trustee Hamilton to accept the Treasurer's Report as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
NAYS: None
ABSENT: None

ATTORNEY'S REPORT: Attorney Motylinski informed the Board that Clay County Judge is challenging the Governor's state wide emergency order regarding the reopening of businesses during the COVID-19 pandemic. Attorney Motylinski also reviewed a recent case regarding an ambulance allegedly causing a vehicle accident resulting in a negligence charge which is a violation of the EMS Systems Act immunity. Attorney Motylinski

stated the verdict stated non-emergency, in progress transfers must follow the standard traffic laws and was in favor of the other party. Updates will be provided as they become available.

FIRE CHIEF AND TRUSTEE REPORTS: Chief McKay informed the Board of the following:

- *RED Center:* The Department ran 227 calls in June 2020 versus the 243 calls ran in June 2019, bringing the year-to-date 2020 calls to 1,538 versus the year-to-date 2019 calls of 1,539. Also noted is RED Center will be changing their budget to a calendar year-end.
- *NIPSTA:* No updates.
- *MABAS:* No updates.
- *Lutheran General:* COVID-19 cases have decreased but expected to surge in the fall. Department is stocking up on supplies to prepare for increase.
- *Review of Assigned Tasks:*
 - Department made purchases with grant money through the awarded IDPH small equipment grant and will be receiving a reimbursement through the state comptroller.
 - Financial audit is still in process.
 - Automate dispatch agreement stated they have covered cost for installation, but does not cover the equipment. The process is expected to take an additional three weeks to be completed.
 - Chief McKay informed the District that a fire started at Bay Colony condominium building and noted that everyone made it out safe and Gold Shift did an excellent job responding.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Discussion/Possible Approval to Reappoint Chief McKay to the Pension Board:* The Board noted that Trustee Chief McKay’s appointment on the pension Board expired April 30, 2020. A motion was made by Trustee Hamilton and seconded by Trustee Neal to reappoint Chief McKay to the North Maine FPD Firefighters’ Pension Fund Board of Trustees for a three-year term expiring April 30, 2023. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

Discussion of Draft Ordinance 2020-O-4: Fire Inspector Zerfass addressed the Board informing them that as of January 1, 2020 the State Fire Marshall required that NFPA 101 life safety be the minimum standard which required throughout Illinois. Fire Inspector Zerfass submitted Chief McKay a list of updated codes which will be distributed to the Board for review and adoption at the next regular meeting.

July 8, 2020 Check Register and Disbursement Summary (Approval): The Board reviewed the Check Register and Disbursement Summary dated July 8, 2020 for the month of June 2020:

North Maine FPD Disbursements July 8, 2020		
Checks:	Check #'s: 5504-5547	\$98,858.85
Total Checks:		<u>\$98,858.85</u>

Payroll:	June 12, 2020	\$99,157.30
	June 29, 2020	\$99,848.26
Total Payrolls:		\$199,005.56
Total Disbursements:		<u>\$297,864.41</u>

A motion was made by Trustee Neal and seconded by Trustee Hamilton to approve total disbursements for the month of June in the amount of \$297,864.41 as presented. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

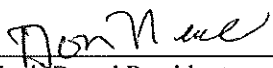
CLOSED SESSION: A motion was made by Trustee Neal and seconded by Trustee Rutzen to enter into closed session at 7:27 p.m. for the purpose of deliberation under section 5ILCS 120/2(c)(11) and 5ILCS 120/2(c)(1) of the Open Meetings Act. Motion carried by roll call vote.

AYES: Trustees Neal, Hamilton and Rutzen
 NAYS: None
 ABSENT: None

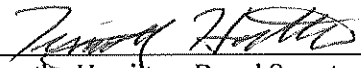
Open session reconvened at 7:42 pm.

ADJOURNMENT: A motion was made by Trustee Neal and seconded by Trustee Hamilton to adjourn the meeting at 7:43 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Wednesday, August 12, 2020 at 7:00 p.m. at the North Maine Fire Station located at 9301 Potter Road, Des Plaines, Illinois 60016.



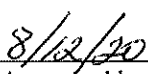
 Don Neal, Board President



 Timothy Hamilton, Board Secretary



 Dagmar Rutzen, Treasurer



 Date Approved by Board